

## Summary of Proposed Changes

Reference	Current Lincs Homefinder Policy	Proposed NKDC changes	Proposed City of Lincoln Changes
General	Single Policy for NKDC and City of Lincoln	Lincs Homefinder remains a partnership between City of Lincoln Council and North Kesteven District Council, continuing to use the same system and website. Differences proposed are separate policies for each in terms of application processing, banding, local connection and property eligibility.	City of Lincoln Council is proposing a separate allocations policy to reflect the housing needs of the City. We continue to work in partnership with NKDC and will continue to use the same system and website.
1	Introduction	As above	As above
2	Statement Choice	No change	No change
3	Equal Opportunities	No change	No change
4	Data Protection, confidentiality and sharing information	No change	No change
5	Overview of how scheme works	No change	No change
6	Eligibility	6.1 add detail that Lincolnshire care leavers will be able to join scheme before 18yrs, but not eligible for accommodation until 18yrs	add detail that Lincolnshire care leavers will be able to join scheme before 18yrs, but not eligible for accommodation until 18yrs
7	Ineligible applicants	No change	No change
8	Qualifying Persons	No change	No change
9	How to apply	Added description of how applications will be NK or Lincoln	As NK
		Added that subsequent applications from households assisted into the private Sector by NKDC will retain their initial application date	As NK
		Added applications will be suspended for any change of circumstances that may affect eligibility or banding	As NK
		Financial capacity – owner occupiers will be band 4 until financial capacity has been assessed	n/a
10	How we prioritise applications	Added that subsequent applications from households assisted into the private sector by NKDC will be awarded Band 3 even if otherwise adequately housed	Applications from households threatened with homelessness, in to the private sector will retain original banding and date
		Homelessness – added clarification on failure to bid and placing bids on behalf of applicants	No change

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		Sheltered housing - deleted	
		Unacceptable behaviour – added that bids may be bypassed for a particular vacancy if landlord considers it may increase first of further unacceptable behaviour	As NK
11	Local Connection	Changed to be specific to NK not partnership	CoLC – Residency qualification
		Changed from Have previously lived in any partner area for a continuous period of twelve months (whilst aged 18 or over) in the last five years Changed to : Have previously lived in any partner area for a continuous period of three years (whilst aged 18 or over) in the last five years	Living in the city and previous 2 year residence in the city  Exceptional circumstances clarified - Working in the City - Providing essential care - Medical treatment
12	Property eligibility	Added explicit reference to affordability	As per NK
13	Advertising Vacancies and Bidding	Added explicit reference to the difference in bidding for NK vacancy and Lincoln vacancy	As per NK
		Bidding for vacancy – added - where applications have a Lincoln Local connection, and are able to bid on North Kesteven vacancies, those bids will be prioritised ahead of those that have no local connection to north kesteven	As per NK
14	Shortlisting and offers	Bypassing bids – linked to unacceptable behaviour above, may bypass a bid if landlord considers may increase risk of unacceptable behaviour	As per NK
15	Reviews and complaints	Updated to reflect just NK applications and decisions	Updated to reflect CoLC applications and decisions
Appendix A	Glossary of terms	Deleted reference to Panel	As NK
		Updated explanation of Lincs Homefinder partnership	As NK
		Added careleaver and explanation	As NK
Appendix B	Priority bandings	BAND 1 - 1.9 occupying supported accommodation moved to Band 2	As NK
		BAND 1 – additional category	n/a CoLC direct let

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		Homeless relief duty accepted by NKDC, currently in temporary accommodation and have been so for 56days or more	
		BAND 3 – additional wording to 3.5 or significant support from Childrens/Adult Social Care	n/a
		BAND 3 – additional category – households assisted by NKDC into private sector tenancy	n/a
		BAND 4- no change	Deleted Transfer band introduced
Appendix C	Property eligibility - City of Lincoln	Deleted – no longer applicable as covered in separate Lincoln Policy	Separate policy
Appendix D	Property eligibility – North Kesteven	Minor wording added for clarification, clarification on bedroom entitlement Updated table to remove reference to 6 bed proeprties	
Appendix E	Partner contacts for complaints	Deleted – as covered in section 15	