

## Delegation of Functions

The delegation of functions in relation to licensing matters are as follows: -

<b>Matter to be dealt with</b>	<b>Licensing Committee</b>	<b>Hackney Carriage and Private Hire Licensing Sub-Committee</b>	<b>Officers</b>
Application for driver's licence		If applicant does not meet all policy criteria	All policy criteria met
<b>(i)</b> Application for driver's licence for one year's duration		Chair/Deputy Chair including those delegated to officers	Financial reasons and expected retirement/cease driving within one year of grant.
Application for vehicle licences	If applicant does not meet all policy criteria		All policy criteria met
Application operator licence	If applicant does not meet all policy criteria		All policy criteria met
Applications made under Equality Act 2010 (medical exemptions for wheelchair assistance)	All applications		
Applications made under Equality Act 2010 (medical exemptions from carrying assistance dogs).	All applications		
Allegations of bad driving/misconduct of drivers/unsuitability		All cases	
Allegations of breach of driver conditions		Serious or repeat breaches	Minor breaches
Allegations of breach of vehicle conditions	Serious or repeat breaches		Minor breaches
Allegations of breach of operator conditions	Serious or repeat breaches		Minor breaches
Advertising on vehicles			All cases to Licensing Manager
Revocation/suspension of driver's licence under S61 Local Government (Miscellaneous Provisions) Act 1976		All cases (save S61(2)9B)	.
<b>(ii)</b> Immediate Revocation/suspension of driver's licence under S61(2A)(b) Local Government (Miscellaneous Provisions) Act 1976			Licensing officer in consultation with legal services

(i) New delegation. Function to come into force from March 2016.

(ii) Change to the existing delegation. Currently suspension function to officers, revocation function to Sub-Committee.